

TIMESHEET FOR TEMPORARY WORKERS (DEADLINE FOR TIMESHEETS IS MONDAY @ 12pm)

Please fax to our office on 0207 730 2700

Name of Candidate :

Contact :

Client/Company :

Week Commencing :

	AM START	LUNCH TIME	PM FINISH	TOTAL
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
TOTAL HOURS				

Client Authorisation.

We confirm that these are the actual hours worked, and that the work has been satisfactorily completed. We accept the terms detailed below on this form.

Signature.....

Position.....

Date.....

By signing this form, we the customer confirm that we have received and accepted the e Terms of Business of Anderson Hoare and in particular acknowledge that if within 12 months we engage this temporary worker in any capacity whether temporary, permanent or self-employed we may be liable for an introduction fee as out lined in the Terms in Business.

The Total hours as approved by signing this timesheet will be authority for Anderson Hoare to pay the worker and to charge the client as per the hourly charges of Anderson Hoare advised at the time of booking the worker.